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DIARY NOTES

ADD/A (Colonel White)

11 March 1952

1. I talked to George Meloon about terminating unsatisfactory employees despite the fact that their records might not indicate that they were unsatisfactory. While I feel strongly that we should get rid of incompetents, it should, wherever possible, be done through administrative action and not through use of the special powers that the Director has in this connection. Meloon has in preparation a paper which I hope to see within a few days, which will spell out more clearly the steps which are necessary for an Office head to take to get rid of an unsatisfactory employee through administrative action. This should be helpful. However, I told him that when an Assistant Director or Office head felt strongly about an individual employee whose record would not support his dismissal, the Office head concerned should be requested to produce a memorandum stating in substance that he had personally investigated this matter and in spite of the fact that the official record indicated otherwise, the employee was unsatisfactory and should be terminated. These cases should be referred to the Office of the DD/A for determination as to appropriate action. H

2. A Col. Putnam from the Joint Chiefs of Staff telephoned our Military Personnel Division today and requested specific information concerning our IAC personnel strengths, justifications therefor, etc., to use for a briefing he is preparing for Gen. Bradley on Friday. After [redacted] discussed the matter with [redacted] of DD/P's office, it was decided that we should furnish the strength figures requested to Col. Putnam through the Office of the Secretary of Defense only and that we should not furnish justifications. I authorized [redacted] to handle this in this manner with Col. Putnam and the Office of the Secretary of Defense. 25X1A9a 25X1A9a 25X1A9a 25X1A9a



4. [redacted] reports that the Ad Hoc Committee on Emergency Planning has requested that we undertake to notify the Office of Defense Mobilization, in addition to the Federal Civil Defense Administration and the IAC members, in the case of a strategic alert. Offhand, I fail to see the necessity of the Office of Defense Mobilization's having this information which, from a security standpoint, should be restricted to the fewest number of people possible. However, John is going to study the background and will come up with a specific

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Security Information

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recommendation, after which I suggest that Mr. Wolf might want to get the DCI's reaction.

25X1A 5. I approved expenditures in the amount of [REDACTED] for [REDACTED] for the 25X1A 25X1A6a month of February. Approximately [REDACTED] of this is chargeable to the Office of Communications. Total expenditures for February were approximately [REDACTED] less than for January 1952.

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**SECRET**

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Security Information

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DIARY NOTESADD/A (Colonel White)

10 March 1952

1. Dr. Tietjen was over to talk with me again about the transmission of medical information of a highly confidential nature over a secure channel. He has discussed this with Mr. Hulick, as I requested, and has failed to reach a satisfactory compromise. I suggest that you talk with Mr. Wisner about this matter. I will give you further information on it.

2. I reviewed Colonel Caquelin's staff study on efficiency ratings for IAC personnel, made certain suggestions, and asked him to revise it in accordance therewith. It should be ready for signature in a day or two.

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4. George Meloon also reports that they are terminating [redacted] of Foreign Documents Division. They have had the case under consideration for some months. However, it is probable [redacted] will appeal to the Civil Service Commission. I know that [redacted] a substandard employee.

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5. With Jim Garrison I visited the Joint Chiefs of Staff's Committee on Priorities to discuss our problem. They suggest that a letter from the Secretary of Defense to the three services is the simplest and most secure way of handling this special problem. Thereafter we discussed the same problem with Colonel Peter Hains in the Office of the Secretary of Defense, who undertook to pursue the problem further and will contact me within a few days. I have prepared a separate memorandum on this same subject.

25X1A9a 6. I asked [redacted] to undertake a staff study on the clerical situation in the Office of the Senior Representative in [redacted]

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7. I approved publication of a new CIA Regulation, [redacted] governing the use and control of postage stamps. It has been concurred in by interested Offices. It simplifies present procedures and eliminates making certain quarterly reports.

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8. I checked with Bill Peel on the status of a study I asked him to prepare on the pros and cons of transferring the responsibility for shipping functions and related transportation facilities from Administrative Services to Procurement. He thinks he will have it ready in another week to ten days.

9. Bill Peel reports that he has started his study of the value of work projects performed by the Personnel Pool, but he thinks it will take another

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week or so to dig into it deeply enough to come up with anything meaningful.  
I told him to take whatever time was needed.